

DECISION RECORD OF A MEETING OF THE GOVERNANCE AND AUDIT COMMITTEE HELD HYBRID IN THE COUNCIL CHAMBER - CIVIC OFFICES, ANGEL STREET, BRIDGEND, CF31 4WB ON THURSDAY, 1 JUNE 2023 AT 10:00

Present

G Chapman – Chairperson (Lay Member)

S J Bletsoe
A Williams

RM Granville
M Williams

M L Hughes

E Richards

Lay Members

A Bagley

B Olorunnisola

Apologies for Absence

C Davies and S J Griffiths

Officers:

Martin Bell

Group Manager ICT

Sara-Jane Byrne

Audit Wales

Joan Davies

Deputy Head of Regional Internal Audit Service

Deborah Exton

Deputy Head of Finance

Mark Galvin

Senior Democratic Services Officer - Committees

Stephen Griffiths

Democratic Services Officer - Committees

Carys Lord

Chief Officer - Finance, Performance & Change

Kate Pask	Corporate Improvement Officer - Performance
Alex Rawlin	Corporate Policy & Public Affairs Manager
Simon Roberts	Senior Fraud Investigator
Nigel Smith	Group Manager - Chief Accountant
Eilish Thomas	Finance Manager - Financial Control & Closing
Andrew Wathan	Head of Regional Internal Audit Service
Anthony Veale	Audit Wales

Title of Report	Election of Chairperson
Decision Made	G Chapman was appointed Chairperson.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Election of Vice-chairperson
Decision Made	A Bagley was appointed Vice-chairperson.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Approval of Minutes
Decision Made	<p>The Minutes were approved subject to the following amendments:</p> <p>That RESOLVED needs to be added to Minute 62.</p> <p>That we should be mindful these are public documents and care should be taken to not use abbreviations without first spelling them out.</p> <p>That on page 6, paragraph 5, the sentence should be amended as follows: "Looking at the information around the service user perspective and outcomes."</p>
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Governance and Audit Committee Action Record
Decision Made	The Committee noted the Action Record and provided comment upon it, as appropriate.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Audit Wales Governance and Audit Committee Reports
Decision Made	The Committee noted the Audit Wales Governance & Audit Committee Report at Appendix A.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Audit Wales Letter on Matters Arising from the 2021-22 Audit
Decision Made	Subject to the strengthening of the responses, the Committee noted the matters arising letter from Audit Wales, along with the recommendations and responses as attached at Appendix A .
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Corporate Risk Assessment 2023
Decision Made	The Committee considered and noted the Corporate Risk Assessment 2023-24 (Appendix A).
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Going Concern Assessment
Decision Made	The Committee accepted the outcome of the assessment of the Council's going concern status for the purpose of preparing the 2022-23 Statement of Accounts.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Audit Wales' Audit Enquiries Letter for the 2022- 23 Audit
Decision Made	Subject to a review of the responses, the Committee noted and agreed the responses to Audit Wales' Audit Enquiries Letter as attached at Appendix A.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Corporate Self-Assessment 2022/23
Decision Made	Subject to comments made by Members, the Committee agreed the proposed processes and arrangements for the corporate self-assessment 2022/23.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Corporate Complaints
Decision Made	The Committee noted the report and agreed the proposed process for collating all complaints data centrally to present to the Committee on a bi-annual basis, without the need to develop a single corporate complaints computerised system.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Internal Audit Strategy & Risk Based Plan 2023-24
Decision Made	The Committee considered and approved the draft Internal Audit Strategy (Appendix A) and draft Annual Risk Based Audit Plan for 2023-24 (Appendix B).
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Annual Internal Audit Report 2022-23
Decision Made	Members of the Committee noted and agreed the Annual Internal Audit Report for the Financial Year 2022-23 including the Head of Internal Audit's Annual Opinion on the adequacy and effectiveness of the Council's framework of governance, risk management and internal control.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Forward Work Programme 2023-24
Decision Made	Subject to the amendments proposed in the meeting, the Committee considered and approved the updated Forward Work Programme for 2023-24.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None

Title of Report	Urgent Items
Decision Made	The Chairperson noted that an Annual Report would be prepared on the work of the Committee.
Date Decision Made	1 June 2023
Personal or Prejudicial Interests Disclosed	None